


COLLEGE COUNCIL MEETING MINUTES

Date: October 15, 2021 | Time: 12:00pm-2:00pm | Location: Zoom | Recorder: Laura Lundborg



 Topic	Facilitator	Meeting Minutes
ISP Reading	Sue Goff	<p>ISP 190 Academic Honesty – 1st Read</p> <p>Sue shared the policy with drafted changes. Created to provide a resource to faculty when talking about honesty and integrity, giving students guidelines about their responsibility. Can be used in course syllabi. This first draft was updated using the Diversity, Equity, and Inclusion (DEI) Framework.</p> <p><u>Questions & Comments:</u></p> <p>Q: Is there additional information about what should be included in a course syllabus? A: There is a separate ISP for that and the committee will also review for updates.</p>
Part-time Faculty Name Update	MaryJean Williams	<p>MaryJean, Associate Faculty Association President, shared that the association voted a name change to Clackamas Community College Associate Faculty (CCCAF), on September 22. Declarations have been filed with the Oregon Education Association and the National Education Association.</p> <p><u>Questions & Comments:</u></p> <p>Q: Did the directory and email lists get updated with the new name? A: Working on that with ITS and HR. It may take time to get the individual titles of faculty changed in the directory.</p>
Foundation Updates	Sara Dier & Sally Noble	<ul style="list-style-type: none"> Employee Drive – open through October 15. Last year, 45% donated. This year we are close to 55%. You can give at: https://give.clackamas.edu/cccgives. GivingTuesday – November 30. The CCC beneficiary this year is Free Food Pantry. Details will be shared soon. Call for scholarship readers – the fall Foundation student scholarship application deadline is soon. If you would like to be a scholarship essay reader, please contact scholarships@clackamas.edu by November 4. <p><u>Questions & Comments:</u></p> <p>Q: Do donation monthly pledges via payroll deduction roll over each year automatically? A: That is an option to authorize. The Foundation has reached out to donors that do not have an end date to notify them that it will continue unless changes should be made.</p>

<p>Multifactor Authentication (MFA)</p>	<p>Mike McLaughlin & Kierstin McDowell</p>	<p>Mike and Kierstin shared a PowerPoint on what MFA is and how it's important for cybersecurity. It's a two-step security login to systems that has proven to deter hackers. Many use MFA already (e.g., enter password and answer security question).</p> <p>A video was shared on how to set up MFA online, by text, or phone. The video will be shared in future emails to employees.</p> <p>CCC will be working with individual areas to implement MFA for data systems that hold secure information. You will receive an email with instructions, FAQs, Zoom session sign-ups. ITS will work directly with areas to implement. Hope to have everyone updated by January.</p> <p><u>Questions & Comments:</u></p> <p>Q: Will we need to do the two-part authentication every day? A: No, once initiated, you will be prompted every 90 days if using the same device to access data. Q: Will students be converted to MFA as well or is this only staff emails? A: Yes, after staff. Q: What if you cannot make it to that Zoom time? A: Reach out to Kierstin to arrange a convenient time to meet.</p>
<p>Association Reports</p> <ul style="list-style-type: none"> • Associated Student Government • Classified • Associate Faculty • Full-time Faculty • Administrative/Confidential 		<p>ASG – Ben Cooper and Campus Affairs Department</p> <ul style="list-style-type: none"> • Virtual museum tour today to celebrate the Hispanic Heritage Month. • Weekly Trivia Night on Tuesdays. • Will be planning a stress reduction event that includes making a dessert. <p>Classified – Becky Fidler</p> <ul style="list-style-type: none"> • Awarded four scholarships to association members. • Memorandum of Understanding (MOU) completed for working conditions during the pandemic, fall and winter terms. <p>Associate Faculty – MaryJean Williams</p> <ul style="list-style-type: none"> • Lost two association members recently and will be planning a memorial event. • Working to extend terms of MOU related to working conditions as a result of the pandemic. <p>Full-time Faculty – Nora Brodnicki</p> <ul style="list-style-type: none"> • Established a bargaining team to begin negotiations for next year's contract. <p>Admin/Confidential – Dustin Bare</p> <ul style="list-style-type: none"> • The Wacheno Center is almost ready for move-in. Thank you Campus Services!
<p>Announcements</p>		<p>Wacheno Welcome Center Dedication – October 29. Lori hall will send email with information.</p> <p>Customized Training Name Change – Matt Goff announced the department has changed name to <i>Connections with Business & Industry</i>.</p>